

9 March 2016

Environment and Housing Management Committee

Parking Order

Report of: *Helen Gregory, Acting Head of Housing & Benefits*

Wards Affected: *Warley*

This report is: *Public*

1. Executive Summary

- 1.1 The inclusion of Housing owned car parks in the parking order will enable the Council to enforce parking measures to prevent non residents parking in the limited number of bays available to residents of specific blocks.

2. Recommendation(s)

- 2.1 That the Committee approve the request to include three housing owned car parks, Gibraltar House, Mayflower House and The Keys Eagle Way, in Brentwood Borough Council's parking order.**
- 2.2 That a consultation takes place with residents and business owners to outline the options and preferences for enforcement at these two car parks following implementation of the order.**
- 2.3 That a longer term parking solution is explored to increase paid parking capacity in the area and to accommodate the displaced vehicles from these two car parks and surrounding area.**

3. Introduction and Background

- 3.1 Housing Services have been asked by Members and Residents to review and implement parking enforcement over three sites, Gibraltar House, Mayflower House and The Keys Eagle Way.

- 3.2 There is an ongoing issue across these sites due to office workers regularly parking for long periods of time in resident only bays. This means that there are no available bays for Brentwood Council Tenants and Leaseholders to park their cars.
- 3.3 Measures have been undertaken by Housing Officers to mitigate the problem including writing to the business owners but these warning letters have not been heeded.
- 3.4 A new 'residents only parking' sign has been erected at Gibraltar House to deter office workers parking in the car park but this too has been ignored by non residents.

4. Issue, Options and Analysis of Options

- 4.1 Parking across Gibraltar House, Mayflower House and The Keys Eagle Way has been an issue for a number of years. One main problem is the increased number of cars per household.
- 4.2 However, the main issues is that is non residents from the offices nearby are parking in resident parking bays for prolonged periods of time usually between 8am and 6pm.
- 4.3 After investigation into parking enforcement options it has been highlighted that these three car parks can be included in Brentwood Borough Council's Parking Order which will enable a permit scheme or limited stay scheme to be implemented.
- 4.4 There are certain restrictions which mean that no land that is owned by Brentwood Borough Council but controlled by Essex Highways can be included in the order.
- 4.5 Therefore plans of all three sites have been sent to Essex Highways and land which is controlled by them has been highlighted. (see Appendix A)
- 4.6 Plans have been drawn up (see Appendix B) that show which areas of each car park will be enforceable under the Parking Order.
- 4.7 It is proposed that Gibraltar House and Mayflower House will be enforced through 'resident only' parking permits and The Keys Eagle Way will be enforced through the use of limited stay '2 hours only no return within 4 hours'.

- 4.8 It is anticipated that office workers who currently park in these three car parks will move their cars elsewhere thus dispersing the parking problem to a different location.
- 4.9 There is possible space to create parking bays in the locality which could be chargeable. These spaces would minimise the dispersal, maintain manageable parking and generate income to the General Fund.
- 4.10 Housing Services will hold consultations with residents to keep them updated on the process of parking enforcement.
- 4.11 Housing Services would charge residents for their permits yearly in line with current resident permit charges.
- 4.12 Due to the location of the car parks, Residents may attempt to sell their permits for a substantial amount of money. Therefore each resident would be required to provide documents showing the registered address of their car as in a particular block before a permit is granted.

5. Reasons for Recommendation

- 5.1 The committee is asked to note the request from Members and residents to enforce parking in these three car parks.
- 5.2 The committee is asked to note the length of time this problem has been ongoing and the work to date of Housing Services to mitigate the problem to no avail.
- 5.3 The committee is asked to note the potential for further paid parking in Warley which will increase income to the General Fund.

6. Consultation

- 6.1 Consultations have been held with residents to establish their view on permit parking with positive feedback.
- 6.2 Essex Highways have been consulted in respect of identifying land controlled by them.
- 6.3 Further consultations will be held with residents regarding number of permits per household and the yearly charge applicable for each permit.

7. References to Corporate Plan

- 7.1 Housing, Health and Wellbeing; the implementation of parking will meet the Council's commitment to service improvements for our residents.

8. Implications

Financial Implications

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- 8.1 Income to the General Fund will increase through the yearly charge for permits and through the payment of parking fines.

Legal Implications

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- 8.2 Only land owned and controlled by Brentwood Borough Council can be included in the parking order. All other land must be controlled by South Essex Parking Partnership.

Other Implications (where significant) – i.e. Health and Safety, Asset Management, Equality and Diversity, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

- 8.3 None

9. Background Papers (include their location and identify whether any are exempt or protected by copyright)

- 9.1 Car park plans from Essex Highways highlighting land controlled by them. Not exempt from public viewing.
- 9.2 Car park plans drawn up to form the parking order highlighting the areas which will be enforceable under the parking order. Not exempt from public viewing.

10. Appendices to this report

- Appendix A: Land ownership plans from Essex Highways.
- Appendix B: Car parking plans by Brentwood Borough Council highlighting enforcement areas under the parking order.

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